

### Incoming **NEW** students only:

1. Completed **Registration Form**
2. Completed **Scholarship Opportunities & Information Form**
3. Complete **FACTS GRANT & AID ASSESSMENT** application online at [online.factsmgt.com/aid](https://online.factsmgt.com/aid) if you would like to be considered for **any** scholarships or financial aid. Applications must be **COMPLETED** no later than **March 15, 2022** for the first round consideration **or** by **June 1, 2022** for the second round consideration.
4. Complete the online FACTS Tuition Agreement to create a customer profile and set up a payment plan at: <https://online.factsmgt.com/signin/3WXL1>
5. A copy of your child's **birth certificate**, and a copy of the **baptismal certificate** (if applicable)
6. A copy of your child's **First Communion Certificate**, (if applicable)
7. Completed **Statement of Custody Form**
8. If applicable, state law demands we have a copy of **current custody papers**
9. Completed **Permission to Release School Records Form**. This form will be sent to the school your child
10. **Special Accommodation Plans (IEP, Speech, etc.)** – if applicable
11. Completed **Permanent Record Card**
12. Completed **New Student Application**
13. A copy of your child's **CURRENT** immunization record must be on file in the school nurse's office (see reverse side for specifics).
14. Preschoolers: Completed **Family Information for Step Up To Quality Programs (SUTQ)** form
15. Preschoolers: **"Ready, Set, Go" Questionnaire**

### **School Uniform:**

Contact Schoolbelles at 1-888-637-3037 or online at [www.schoolbelles.com](http://www.schoolbelles.com) to order uniforms. St. Mary School also has a resale shop of gently worn uniforms. Please call the school office at 322-2808 for more information on the resale shop.

### **Bus Registration Form:**

If your child will be a bus rider for the ELYRIA bus, you **must** fill out a Bus Transportation Request form each school year.